

Addendum #1: Invitation for Bids to Provide Vehicle Cleaning Services

Please see below in response to requests for additional information from potential bidders.

1. CARTA will provide security cards for personnel to gain access to vehicles.
2. CARTA's maintenance department is open 24 hours a day, 7 days a week except for holidays. The majority of CARTA's fleet is available on Sundays with the exception of approximately, and the last bus arrives at 9 p.m.
3. Floors, inside of windows, seats, and the driver's area (including under and behind the driver's seat) are included in weekly cleaning. Dash consoles may be spot cleaned.
4. Please confirm whether all 94 vehicles are expected to receive the completed detailed cleaning service every Sunday. All vehicles will not be available for cleaning due to service and repairs.
5. If the entire fleet will not be cleaned every Sunday, approximately how many fixed route vehicles, shuttle vehicles, vans, and cutaways are expected to be serviced on an average Sunday? Approximately 35 fixed route, 12 shuttle, and 25 vans/cutaways are expected to be serviced on an average Sunday.
6. Will CARTA provide the contractor with a weekly vehicle list or rotating cleaning schedule? Contractor is expected to clean all vehicles available and submit a list (by location) via email of all vehicles cleaned each Sunday.
7. What are the permitted working hours on Sunday at each location? CARTA's maintenance facility is open 24 hours a day, 7 days a week. Beginning time is as early as desired. Vehicles should be completed by 9:30 p.m. at the Wilcox location and by 10 p.m. at the Market Street location.
8. By what time must the cleaning services be completed so the vehicles are available for operation? At the Wilcox location, vehicles should be completed by 9:30 p.m. At the Market Street location, vehicles should be completed by 10 p.m.
9. Will CARTA employees position and move the vehicles, or will the contractor's personnel be required to move them? CARTA team members will move vehicles if needed.
10. Is the contractor responsible for providing all cleaning chemicals, germicidal products, consumable supplies, vacuums, mops, and other equipment? Yes.
11. Will CARTA provide access to water, electricity, waste disposal, and secure storage space at both locations? Yes
12. Please confirm whether trash removal, vacuuming, stain removal, gum removal, odor treatment, and biohazard cleaning are included in the regular detailed cleaning scope. This should be included in the regular detailed cleaning scope.
13. What inspection and acceptance process will CARTA use for completed vehicles? Vehicles will be inspected on Monday mornings.
14. If a vehicle does not pass inspection, will the contractor be required to redo the vehicle without additional compensation? If so, what is the allowed correction

period? Yes. There is no set correction period but should be completed within a reasonable timeframe.

15. Will invoices be based on a fixed monthly price, the actual number of vehicles cleaned, weekly service records, or another method? Invoices will be based on a fixed monthly price.
16. If fewer than the listed number of vehicles are available for cleaning during a particular month, will the full monthly contract price remain payable? Yes.
17. The Bid form lists pricing for calendar years 2026 through 2031 but refers to a five-year contract period. Please clarify the anticipated contract start date, end date, and applicable pricing periods. CARTA anticipates that the contract start date will be September 14, 2026 through September 13, 2031. CARTA anticipates pricing for each of the five years of the contract.
18. Should the 2026 extended price represent a full 12-month period or a prorated partial contract year. For 2026 and 2031, please prorate for partial contract years.
19. Are any prevailing wage, minimum wage, Service Contract Act, or other specific compensation requirements applicable to this procurement. CARTA does not require any prevailing wage, Service Contract Act requirements applicable to this procurement.
20. Is attendance at the July 27 pre-proposal meeting mandatory for bid eligibility? No. Please contact Annie Powell if a site visit is needed.
21. Does CARTA currently perform these services internally or through an outside contractor? CARTA performs these services through an outside contractor.
22. If the services are currently outsourced, could CARTA provide the current or most recent contractor's name, contract amount, service frequency, and approximate vehicle volume, if available as public records? Please see a recent invoice for additional information. Service for facilities has been redacted as it is not part of this procurement.

Annie Powell

Annie Powell, Director of Grants & Procurement, 7.30.26

Impact Facility Solutions LLC



BILL TO
CARTA-Chattanooga Area Regional
Transportation Authority

INVOICE 12905

DATE 04/01/2026 TERMS Due on receipt

DUE DATE 04/01/2026

CUSTOMER
1617 Wilcox Blvd

JOB
March

DATE	ACTIVITY	QTY	RATE	AMOUNT
03/31/2026	[REDACTED]			
	1617 Wilcox Blvd			
	[REDACTED]			
	Special Service Buses - Detail Cleaning ~ 3/3, 3/8, 3/15, 3/22, 3/29	212	35.00	7,420.00
	Special Service Caravans - Detail Cleaning ~ 3/3, 3/8, 3/15, 3/22, 3/29	146	25.00	3,650.00
	1362 Market Street			
	Special Service Shuttles Detail Cleaning ~ 3/3, 3/8, 3/15, 3/22, 3/29	94	30.00	2,820.00

Payment remittance address:
Impact Facility Solutions
832 Georgia Ave
Suite 345
Chattanooga, TN 37402

TOTAL DUE

Impact Facility Solutions LLC



BILL TO
CARTA-Chattanooga Area Regional
Transportation Authority

INVOICE 12717

DATE 02/25/2026 TERMS Due on receipt

DUE DATE 02/25/2026

CUSTOMER
1617 Wilcox Blvd

JOB
February

DATE	ACTIVITY	QTY	RATE	AMOUNT
02/01/2026				
	1617 Wilcox Blvd			
	Special Service Buses - Detail Cleaning ~ 2/8, 2/15, 2/22	130	35.00	4,550.00
	Special Service Caravans - Detail Cleaning ~ 2/8, 2/15, 2/22	93	25.00	2,325.00
	1362 Market Street			
	Special Service Shuttles Detail Cleaning ~ 2/8, 2/15, 2/22	54	30.00	1,620.00

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Chattanooga, TN 37402

TOTAL DUE