

## Addendum 1: Daycare Transportation Services

Please see responses below to questions from a potential bidder:

1. Children can be combined with existing Hamilton County Schools' child transportation if it is feasible to add to an existing route.
2. Could you please confirm whether electronic submission alone will satisfy the bid submission requirement, or if a physical hard copy of the proposal is also required? CARTA will accept electronic submission through email to [anniepowell@gocarta.org](mailto:anniepowell@gocarta.org). A receipt email will be sent once received.
3. Will there be any field trip or activity trips required? No.
4. Could you please clarify the pickup and drop-off structure for this service? Does all morning transportation begin at Chambliss Center for Children and end at some or all of the listed Hamilton County Schools and does all afternoon transportation start at some or all of the schools and end at Chambliss? Yes, all morning transportation begins at Chambliss Center for Children (CCC) (315 Gillespie Road) and ends at the schools. Afternoon transportation begins at the schools and ends at CCC.
5. Does the scope also include home-to-school transportation for students in the morning and/or afternoon? No, there is no home-to-school transportation.
6. Please provide anticipated AM drop off and PM pickup times for each school location. Below are school start and end times:
  - Bess T. Shepherd: 7:50 am – 3:05 pm
  - East Brainerd: 8:45 am – 3:45 pm
  - Harrison: 7:30 am – 3:00 pm
  - Hardy: 8:00 am – 3:00 pm
  - East Ridge: 8:15 am – 3:15 pm
  - Spring Creek: 9:00 am – 3:45
7. Is it assumed that all AM drop off times will be required to occur prior to the start of each school's normally daily start time? Correct. Drop-off can usually occur as early as 20-30 minutes before school start time, depending on the school
8. Is it assumed that all PM pickup times will be required to occur just after the end of each school's normally daily end time? Correct, pick up can usually occur as late as 20-30 minutes after school dismissal time, depending on the school.
9. Please provide copies of current routes including mileage and drive time. Please confirm total number of routes run daily by vehicle type. Each bus runs one route in AM and one in the PM. How many vehicles are currently providing service? Currently, CCC is using two 14-passenger buses, each one running a route picking up and dropping off at several schools.

10. Please provide who you are currently contracting with? CCC is currently providing transportation directly with part-time drivers. Prior to that, CARTA and CCC contracted with CoreTransit to provide these services at a rate of \$52/hour. CCC has estimated a weekly cost of about \$1,800 for in-house provision of services through the end of May 2026.
11. Will there be a need for any mid-days? If so, please provide quantity, start and end time, and mileage? No
12. Will there be a need for summer school transportation? No.
13. Are there any specific factors or concerns with transportation you are facing with your current provider or internally if run in house? No, but reliability and timing of drop-offs and pickups are very important.
14. Could you please clarify the type and specifications of school buses required for this service? The type of vehicle is not as important as being able to meet DHS licensing standards.
15. What type of brakes are required for the buses? Air brakes or hydraulic? Not prescribed by DHS.
16. How many cameras are required per bus? Not required by DHS.
17. Are radios required for the buses? Not required by DHS.
18. Will an specialized seating be required of the contractor? If so, please outline. Seat belts are needed.
19. Please provide starting wage as well as seniority (years of service) and currently hourly wage for each driver. Drivers have traditionally been employed by the contractor. All drivers will have to complete DHS-prescribed trainings and have a complete driver file prior to start.
20. Are your drivers part of a union? N/A
21. If no CBA,
  - a. What is the wage scale and years applicable for wage increases?
  - b. Do drivers/monitors receive any benefits? If so, please explain.
  - c. Do drivers/monitors receive any sick or vacation days? If so, how many annuals? CARTA and CCC in the past have entered into a 3<sup>rd</sup> party contract for these services at a prescribed hourly rate. Drivers wages as well as benefits were maintained by the contractor and not prescribed by CARTA or CCC.
22. Are there currently any sign-on or retention bonuses available for drivers and/or monitors? N/A
23. What are the projections for student enrollment in the future? This remains fairly steady each year. Schools are added or subtracted if numbers raise/lower, but this generally remains static from year to year.

24. Please confirm who is responsible for purchase of fuel – CARTA or the contractor?  
CARTA prefers that the contractor purchase fuel.

*Annie Powell*

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Annie Powell, Director of Grants & Procurement, 5.27.26